

Information Regarding the Collection and Use of Personal Information by the Provincial Archives of Saskatchewan

Reference and Outreach Services of the Provincial Archives of Saskatchewan collects personal information exclusively for the purpose of delivering reference and outreach services to clients. The personal information will not be used, shared or disclosed for other purposes, unless permitted by *The Freedom of Information and Protection of Privacy Act*.

You can read the full text of *The Freedom of Information and Protection of Privacy Act* online at:

<http://www.qp.gov.sk.ca/documents/english/statutes/statutes/F22-01.pdf>.

In addition, archivists at the Archives adhere to the *Association of Canadian Archivists'* "Code of Ethics and Professional Conduct". The principles of ethical conduct for the archival profession do not allow archivists to discuss a client's research topic with other clients. In particular, point 9.d. of the "Code of Ethics" states that, "We do not use or disclose our privileged knowledge of individuals' research interests or findings without their consent."

You can read the full text of the *Association of Canadian Archivists'* "Code of Ethics" online at:

https://archivists.ca/resources/Documents/Governance%20and%20Structure/aca_code_of_ethics_final_october_2017.pdf.

Listed below are links to other relevant legislation which governs the operations of the Provincial Archives of Saskatchewan:

The Archives and Public Records Management Act

<http://www.publications.gov.sk.ca/details.cfm?p=72029>

The Health Information Protection Act

<http://www.qp.gov.sk.ca/documents/english/statutes/statutes/H0-021.pdf>

The Copyright Act

<http://laws-lois.justice.gc.ca/eng/acts/C-42/index.html>