

Records Disposal Fee¹ Schedule

Effective April 1, 2024

This fee schedule applies to the review and ingest of public records created by the Government of Saskatchewan. 'Review' refers to both information management and archival appraisal reviews. 'Ingest' refers to acquisition of records by the Provincial Archives for permanent preservation.

Paper Records

Review _____ \$17.85 per box submitted for disposal

Ingest _____ \$15.75 per box acquired by the Archives

Digital Records

Text

Review _____ \$ 0.085 Per MB

Ingest _____ \$ 0.055 Per MB

Images

Review _____ \$ 0.0053 Per MB

Ingest _____ \$ 0.025 Per MB

Audio/Visual

Review _____ \$ 0.26 Per GB

Ingest _____ \$ 1.05 Per GB

¹ Fees for non-standard sized records (e.g. maps and architectural drawings), records housed in non-standard boxes, and for electronic records of a complex nature not accommodated on this schedule will be determined by the Archives in consultation with the government institutions based on the type of records, their dimensions, volume, and complexity.